**APPLICATION FORM FOR CHANGE / PROLONGATION OF VALIDITY OF DECISION OF REGISTRATION OF1)**

[ ]  **SOIL IMPROVER** [ ]  **fertilizer**

[ ]  **plant biostimulant** [ ]  **substrate**

Application form is presented in accordance with Section 5 (4) and (5) of Law No. 156/1998 Coll. on fertilizers, soil improvers, plant biostimulants and substrates and on agrochemical testing of agricultural land, as amended (Law on fertilizers).

|  |
| --- |
| **The completion of the boxes marked in bold is mandatory!** |
| **1. Type of application form1,2)** |
| [ ]  **prolongation** | [ ]  **change** |
| **2. Product characteristics** |
| **Name3)** |  |
| **Unexpired registration No.** |  |
| **Reason for change of registration** |  |
| **3. Applicant** |
| **Business Entity4)** | [ ]  is legal person | [ ]  is natural person |
| **Business name/ Name, surname** |  |
| **Address** |  |
| **VAT ID** |  |
| **Contact person** |  |
| **Email** |  | **Telephone** |  |
|  **4. Manufacturer** [ ]  **same as the applicant1)** |
| **Business name/ Name, surname** |  |
| **Address** |  |
| **5. Business premises4)** |
| **Address/Place** |  |

1) Please tick relevant box.

**2) Change of registration of fertilizer (supplementary substance) or prolongation of registration of fertilizer (supplementary substance) are considered as separate act, i.e., when ticked both options, an administrative fee is payable for each act.**

3) Under Section 7 (2) of Act No. 156/1998 Coll. Fertilizer Act, it is not permitted to indicate fertilizer (supplementary substance) as "ecological" or "biological", even using the abbreviation "eko/eco" or "bio".

4) Only if the address of business premises is different from the manufacturer´s address.

**Annexes are integral part of this application.** Without submission of these annexes, the application for registration **cannot** be recognized as complete, and the applicant will be invited to add it (Section 45, paragraph 2 of Act No. 500/2004 Coll., Administrative Procedure Code, as amended.) The list of necessary annexes is given below.

**Upon receipt of the application by the Department of fertilizers, the applicant will be asked to pay the administrative fee. Applicants will be provided with the necessary information to pay the administrative fee to the contact address. Do not pay in advance.**

Place

Date

Name/s, surname/s, and signature/s Rubber stamp

 of statutory body/ies

**Notice – whole procedure of registration (including application submission) is carried out in Czech!**

**List of required annexes to Application form for registration of products**

**Mandatory annexes:**

**Annex No. 1** **Label** - instructions for use of the product. It contains the range and way of its use and the conditions for its storage, including the other obligations laid down in Section 7 of Act No. 156/1998 Coll. Send **label draft (i.e., \*.doc, \*.docx formats) to the e-mail address of the Department of fertilizers or provide USB Flash Drives.**

**Annex No. 2 Operating rules** incl. the Decision/Certificate of higher-level territorial self-governing units. **Only** if the applicant is the operator of a waste utilization facility according to the Act No. 541/2020 Coll. (Law on Waste).

**Annex No. 3**  **Safety data sheet** for a substance classified as dangerous according to Regulation (EC) No. 1907/2006 of the European Parliament and of the Council on the Registration, Evaluation, Authorization and Restriction of Chemicals, establishing a European Chemicals Agency.

**At the request of ÚKZÚZ:**

Annex No. 4 **A sample of the product** for verification of the chemical-physical properties for the National Reference Laboratory (NRL). The sample will be submitted with the completed application together with the order form for analysis in the NRL of ÚKZÚZ (see websites),

 *or*

 **Analysis with the necessary range of product parameters** from an EU laboratory according to ILAC MRA ISO/IEC 17025 (accreditation for the relevant matrix/material), which is not older than 6 months from the date of submission of the application for registration.

Annex No. 5 Description of the production process, including a list of raw materials in percentages used for production together with their quality parameters (technical standard, product sheet, technical specification…).

Annex No. 6 Confirmation of authorized body (Ministry of Industry and Trade) that a product is not an explosive substance - according to Law No. 61/1988 Coll. 21, if a fertiliser contains nitrogen in the form of ammonium nitrate more than 27%.