**APPLICATION FORM FOR REGISTRATION OF1)**

**soil improver** **fertilizer**

**plant biostimulant  substrate**

Application form is presented in accordance with Section 4 of Law No. 156/1998 Coll. on fertilizers, soil improvers, plant biostimulants and substrates and on agrochemical testing of agricultural land, as amended (Law on fertilizers).

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| --- | --- | --- | --- | --- | --- |
| **The completion of the boxes marked in bold is mandatory!** | | | | | |
| **1. Product characteristics** | | | | | |
| **Name2)** |  | | | | |
| **Kind1)** | mineral | organic | | organo-mineral | |
| **Form1)** | solid | | liquid | | |
| **Fields of application1)** | hobby sector | | agriculture sector | | |
| **Packing1)** | packing | | bulk | | |
| **2. Applicant** | | | | | |
| **Business Entity1)** | is legal person | | is natural person | | |
| **Business name/ Name, surname** |  | | | | |
| **Address** |  | | | | |
| **VAT ID** |  | | | | |
| **Contact person** |  | | | | |
| **Email** |  | | **Telephone** | |  |
| **3. Manufacturer**  **same as the applicant1)** | | | | | |
| **Business name/ Name, surname** |  | | | | |
| **Address** |  | | | | |
| **4. Business premises4)** | | | | | |
| **Address/Place** |  | | | | |

1) Please tick relevant box.

2) Under Section 7 (2) of Act No. 156/1998 Coll. Fertilizer Act, it is not permitted to indicate fertilizing product as "ecological" or "biological", even using the abbreviation "eko/eco" or "bio".

3) Only if the address of business premises is different from the manufacturer´s address.

**Annexes are integral part of this application.** Without submission of these annexes, the application for registration **cannot** be recognized as complete, and the applicant will be invited to add it (Section 45, paragraph 2 of Act No. 500/2004 Coll., Administrative Procedure Code, as amended.) The list of necessary annexes is given below.

**Upon receipt of the application by the Department of fertilizers, the applicant will be asked to pay the administrative fee. Applicants will be provided with the necessary information to pay the administrative fee to the contact address. Do not pay in advance.**

Place

Date

Name/s, surname/s, and signature/s Rubber stamp

of statutory body/ies

**Notice – whole procedure of registration (including application submission) is carried out in Czech!**

**List of required** **annexes to Application form for registration of products**

**Mandatory annexes:**

**Annex No. 1**  **A sample of the product** for verification of the chemical-physical properties for the National Reference Laboratory (NRL). The sample will be submitted with the completed application together **with the order form** for analysis in the NRL of ÚKZÚZ (see websites),

*or*

**Analysis with the necessary range of product parameters** from an EU laboratory according to ILAC MRA ISO/IEC 17025 (accreditation for the relevant matrix/material), which is **not older than 6 months** from the date of submission of the application for registration.

**Annex No. 2** **Description of the production process**, including a list of raw **materials in percentages** used for production together with their quality parameters (technical standard, product sheet, technical specification…).

*or*

**Operating rules** incl. the Decision/Certificate of higher-level territorial self-governing units. **Only** if the applicant is the operator of a waste utilization facility according to the Act No. 541/2020 Coll. (Law on Waste).

**Annex No. 3** **Label** - instructions for use of the product. It contains the range and way of its use and the conditions for its storage, including the other obligations laid down in Section 7 of Act No. 156/1998 Coll. Send **label draft (i.e., \*.doc, \*.docx formats) to the e-mail address of the Department of fertilizers or provide USB Flash Drives.**

**Annex No. 4**  **Safety data sheet** for a substance classified as dangerous according to Regulation (EC) No. 1907/2006 of the European Parliament and of the Council on the Registration, Evaluation, Authorization and Restriction of Chemicals, establishing a European Chemicals Agency.

**At the request of ÚKZÚZ:**

Annex No. 5 Certificate of approval and registration of a person or establishment handling animal by-products or derived products according to Regulation (EC) No. 1069/2009.

Annex No. 6 Report or review of fertilizing product´s (biological) testing according to Law No. 156/1998 Coll. Section 4 para 4 and 5.

Annex No. 7 Documentation proving there are assumptions for compliance of product with declared quality. If there isn´t the documentation at a domestic producer worker of ÚKZÚZ (Department of fertilizers) can carry out an audit during a course of proceedings.

Annex No. 8 An assessment of Ministry of Health of the Czech Republic according to Law No. 258/2000 Coll., on care of people health.

Annex No. 9 Confirmation of authorized body (Ministry of Industry and Trade) that a product is not an explosive substance - according to Law No. 61/1988 Coll. 21 if a fertiliser contains nitrogen in the form of ammonium nitrate more than 27%.